

ANNEXURE-I

LIST OF FILES MAINTAINED BY KARNATAKA STATE BEVERAGES CORPORATION LIMITED

List of Files maintained by Company Secretary

Original Agenda Notes and Draft Minutes Files

A. Board Meetings

Sl.No.	Name of the file	File number current file	Previous/old volumes
01	01 st - Board Meeting dt: 04.06.2003	CS-BM-1	
02	02 nd - Board Meeting dt: 13.08.2003	CS-BM-2	
03	03 rd - Board Meeting dt: 06.11.2003	CS-BM-3	
04	04 th - Board Meeting dt: 11.03.2004	CS-BM-4	
05	05 th - Board Meeting dt: 26.06.2004	CS-BM-5	
06	06 th - Board Meeting dt: 24.07.2004	CS-BM-6	
07	07 th - Board Meeting dt: 18.11.2004	CS-BM-7	
08	08 th - Board Meeting dt: 19.03.2005	CS-BM-8	
09	09 th - Board Meeting dt: 25.06.2005	CS-BM-9	
10	10 th - Board Meeting dt: 08.08.2005	CS-BM-10	
11	11 th - Board Meeting dt: 09.09.2005	CS-BM-11	
12	12 th - Board Meeting dt: 17.11.2005	CS-BM-12	
13	13 th - Board Meeting dt: 28.01.2006	CS-BM-13	
14	14 th - Board Meeting dt: 25.03.2006	CS-BM-14	
15	15 th - Board Meeting dt: 17.06.2006	CS-BM-15	
16	16 th - Board Meeting dt: 24.07.2006	CS-BM-16	
17	17 th - Board Meeting dt: 06.09.2006	CS-BM-17	
18	18 th - Board Meeting dt: 23.12.2004	CS-BM-18	
19	19 th - Board Meeting dt: 24.03.2006	CS-BM-19	
20	20 th - Board Meeting dt: 30.06.2007	CS-BM-20	
21	21 st - Board Meeting dt: 31.08.2007	CS-BM-21	
22	22 nd - Board Meeting dt: 20.09.2007	CS-BM-22	
23	23 rd - Board Meeting dt: 24.07.2007	CS-BM-23	
24	24 th - Board Meeting dt: 28.03.2008	CS-BM-24	

Sl.No.	Name of the file	File number current file	Previous/old volumes
25	25 th - Board Meeting dt: 31.05.2008	CS-BM-25	
26	26 th - Board Meeting dt: 28.06.2008	CS-BM-26	
27	27 th - Board Meeting dt: 27.09.2008	CS-BM-27	
28	28 th - Board Meeting dt: 29.12.2008	CS-BM-28	
29	29 th - Board Meeting dt: 28.03.2009	CS-BM-29	
30	30 th - Board Meeting dt: 30.03.2009	CS-BM-30	
31	31 st - Board Meeting dt: 29.08.2009	CS-BM-31	
32	32 nd - Board Meeting dt: 22.12.2009	CS-BM-32	
33	33 rd - Board Meeting dt: 25.03.2010	CS-BM-33	
34	34 th - Board Meeting dt: 30.06.2010	CS-BM-34	
35	35 th - Board Meeting dt: 06.08.2010	CS-BM-35	
36	36 th - Board Meeting dt: 29.12.2010	CS-BM-36	
37	37 th - Board Meeting dt: 29.03.2011	CS-BM-37	
38	38 th - Board Meeting dt: 25.06.2011	CS-BM-38	
39	39 th - Board Meeting dt: 25.08.2011	CS-BM-39	
40	40 th - Board Meeting dt: 23.12.2011	CS-BM-40	2 Volumes
41	41 st - Board Meeting dt: 05.03.2012	CS-BM-41	
42	42 nd - Board Meeting dt: 30.06.2012	CS-BM-42	2 Volumes
43	43 rd - Board Meeting dt: 27.08.2012	CS-BM-43	
44	44 th - Board Meeting dt: 19.02.2013	CS-BM-44	
45	45 th - Board Meeting dt:24.05.2013	CS-BM-45	2 Volumes
46	46 th - Board Meeting dt:07.08.2013	CS-BM-46	
47	47 th - Board Meeting dt:28.09.2013	CS-BM-47	
48	48 th - Board Meeting dt:18.12.2013	CS-BM-48	
49	49 th - Board Meeting dt:28.01.2014	CS-BM-49	
50	50 th - Board Meeting dt:18.03.2014	CS-BM-50	
51	51 th - Board Meeting dt:18.06.2014	CS-BM-51	
52	52 nd - Board Meeting dt:22.08.2014	CS-BM-52	
53	53 rd - Board Meeting dt:26.09.2014	CS-BM-53	
54	54 th - Board Meeting dt: 23.12.2014	CS-BM-54	
55	55 th - Board Meeting dt: 28.02.2015	CS-BM-55	
56	56 th - Board Meeting dt: 30.05.2015	CS-BM-56	

Sl.No.	Name of the file	File number current file	Previous/old volumes
57	57 th – Board Meeting dt: 20.07.2015	CS-BM-57	
58	58 th – Board Meeting dt: 08.09.2015	CS-BM-58	
59	59 th – Board Meeting dt: 28.12.2015	CS-BM-59	
60	60 th – Board Meeting dt: 26.03.2016	CS-BM-60	
61	61 th – Board Meeting dt:28.05.2016	CS-BM-61	
62	62 th – Board Meeting dt: 23.07.2016	CS-BM-62	
63	63 th – Board Meeting dt: 19.09.2016	CS-BM-63	
64	64 th – Board Meeting dt: 20.12.2016	CS-BM-64	
65	65 th – Board Meeting dt: 18.03.2017	CS-BM-65	
66	66 th – Board Meeting dt: 14.06.2017	CS-BM-66	
67	67 th – Board Meeting dt: 31.07.2017	CS-BM-67	
68	68 th – Board Meeting dt:25.09.2017	CS-BM-68	
69	69 th – Board Meeting dt:19.12.2017	CS-BM-69	
70	70 th – Board Meeting dt:20.03.2018	CS-BM-70	

B. Annual General Meetings

Sl.No.	Name of the file	File number current file	Previous/old volumes
01	1 st – Annual General Meeting dt: 18.11.2004	CS-AGM-1	
02	2 nd – Annual General Meeting dt: 19.09.2005	CS-AGM-2	
03	3 rd - Annual General Meeting dt: 06.09.2006	CS-AGM-3	
04	4 th – Annual General Meeting dt: 20.09.2007	CS-AGM-4	
05	5 th – Annual General Meeting dt: 28.06.2008	CS-AGM-5	
06	6 th – Annual General Meeting dt: 29.08.2009	CS-AGM-6	
07	7 th – Annual General Meeting dt: 06.08.2010	CS-AGM-7	
08	8 th – Annual General Meeting dt: 25.08.2011	CS-AGM-8	
09	9 th – Annual General Meeting dt: 27.08.2012	CS-AGM-9	
10	10 th – Annual General Meeting dt: 28.09.2013	CS-AGM-10	
11	11 th – Annual General Meeting dt: 26.09.2014	CS-AGM-11	
12	12 th – Annual General Meeting dt:08.09.2015	CS-AGM-12	
13	13 th – Annual General Meeting dt: 19.09.2016	CS-AGM-13	
14	14 th – Annual General Meeting dt: 25.09.2017	CS-AGM-14	

C. Extra Ordinary General Meetings

Sl.No.	Name of the file	File number current file	Previous/old volumes
01	1 st – Extra Ordinary General Meeting dt:13.05.2004	CS-EGM-1	

D. Approved / Original Minutes of the Meetings

Sl.No.	Name of the file	File number current file	Previous volumes
01	Minutes - Board Meetings		Vol-I [1 to 16 Meetings]
02	Minutes – Board Meetings		Volume-II [17 to 39 Meetings]
03	Minutes – Board Meetings	Volume – V [59 to 70 Meetings]	Volume-III [40 to 50 Meetings] Volume – IV [51 to 58 Meetings]
03	Minutes – AGM	1 to 14 Meetings	
04	Minutes – ACM	Volume – I (01 to 09)	
05	Minutes – CSR	Volume – II (01 to 08)	
04	Minutes – EGM	1 st Meeting	

E. Audit Committee Meetings

Sl.No.	Name of the file	File number current file	Previous volumes
01	1 st Audit Committee Meeting held on 10.03.2014	CS/ACM/01	
02	2 nd Audit Committee Meeting held on 26.09.2014	CS/ACM/02	
03	3 rd Audit Committee Meeting held on 20.07.2015	CS/ACM/03	
04	4 th Audit Committee Meeting held on 08.09.2015	CS/ACM/04	
05	5 th Audit Committee Meeting held on 26.03.2016	CS/ACM/05	
06	6 th Audit Committee Meeting held on 23.07.2016	CS/ACM/06	
07	7 th Audit Committee Meeting held on 19.09.2016	CS/ACM/07	
08	8 th Audit Committee Meeting held on 18.03.2017	CS/ACM/08	
09	9 th Audit Committee Meeting held on 25.09.2017	CS/ACM/09	

F. Corporate Social Responsibility Meeting (CSR)

Sl.No.	Name of the file	File number current file	Previous volumes
01	1 st Corporate Social Responsibility Meeting held on 28.02.2015	CS/CSR/01	
02	2 nd Corporate Social Responsibility Meeting held on 08.09.2015	CS/CSR/02	
03	3 rd Corporate Social Responsibility Meeting held on 28.12.2015	CS/CSR/03	
04	4 th Corporate Social Responsibility Meeting held on 26.03.2016	CS/CSR/04	
05	5 th Corporate Social Responsibility Meeting held on 19.09.2016	CS/CSR/05	
06	6 th Corporate Social Responsibility Meeting held on 18.03.2017	CS/CSR/06	
07	7 th Corporate Social Responsibility Meeting held on 25.09.2017	CS/CSR/07	
08	8 th Corporate Social Responsibility Meeting held on 20.03.2018	CS/CSR/08	

G. Other Files

Sl.No.	Name of the file	File number current file	Previous/old volumes if any
01	RTI – General File	CS- RTI/Gen/1 2017-2018 Vol-I	2005 to 2008 * Vol –I 2009 to 2010 Vol-I & Vol-II 2010 to 2011 Vol-I & Vol –II 2011 to 2012 Vol-I to Vol-IV 2012 to 2013 Vol-I & Vol-II 2013 to 2014 Vol-1 to Vol-II 2014 to 2015 Vol-1 to Vol-II 2015 to 2016 Vol-1 to Vol-II 2016 to 2017 Vol-1 to Vol-II
02	RTI- Main/ Govt file –	CS-RTI/Govt/2 2017-2018 Vol-I	2009 to 2010 } 2010 to 2011 } VOL-I 2011 to 2012 } 2012 to 2013 } Vol-II 2013 to 2014 } Vol-I & II 2014 to 2015 } Vol-1 2015 to 2016 } Vol-1 2016 to 2017 } Vol-I
03	RT I- [Appeal file]	CS-RTI/Appl/3 2017-18 Vol-I	CS-RTI/Appl/3 2013-14 & 2014-15 2015-16 Vol-I 2016-17 Vol-II
04	RTI - [Court] matters	CS-RTI/ Court/4	
05	RTI - updating of publication under [4(1)(a) & 4(1)(b)]	CS-RTI/Update/5 2017-2018 Vol-I	2012-13 Vol-I & Vol-II 2013-14 Vol-1 & Vol-II 2014 -15 Vol-I 2015-16 Vol-I 2016-2017 Vol-I

Sl.No.	Name of the file	File number current file	Previous/old volumes if any
06	Issue / Transfer of Shares	CS/Shares/6	
07	Printing of Annual Report	CS- Print- AR/7 [2017-18] Vol-I	2009-10 } 2010-11 } Vol-I & II 2011-12 } 2012-13 } 2013-14 - Vol-I 2014-15 } -Vol-I 2015-16 } - Vol-I 2016-17 } - Vol-I
08	Appointment of Directors	CS-DIR/8	
09	Legal - General	CS-Lgl/Gen/9	
10	Legal - Court Matters	CS- Lgl/Court/10	
	WP # 24784/2005 Sri.B.N.Chandrashekar vs. Lidkar & Others		CS- Lgl/Court/10 /1 WP # 24784/2005
	Writ Petition Challenging the new Excise Policy		CS- Lgl/Court/10/2 1) WP # 28984/2003 [Vol-I] 2) WP # 229984/29995/2003 [Vol-II] 3) WP # 29988-93 & 30031, 29998-30003, 30087 & 30126-130/2003 – [Vol-III] 4) WA # 689-693/2004 5) WA # 1641-42/2004 [Vol- IV]
	Writ Petition # 35458/2003 Nagaraj Vs State of Karnataka		CS- Lgl/Court/10 /3 WP # 35458/2003
	Writ Petition # 23771/2005 M/s. Pursuit Technologies (Pvt) Ltd.,		CS- Lgl/Court/10/4 WP # 23771/2005
	Writ petition # 6359 /2006 M/s.Reliance Industries and others chief secretary		CS- Lgl/Court/10/5 WP # 6359/2006
	OP # 646/2009 M/s. Bagga millennium & M/s. Khoday India		CS- Lgl/Court/10/6 OP # 646/2009
	Writ petition # 10038 /2006 N. Nijananda vs Lidkar and others		CS- Lgl/Court/10/7 WP # 10038/2006
	Writ Petition # 11056/2013 [Excise] filed by Sri.P.N.Rajmohan, Holenarasipuram town, Hassan district	CS-Lgl/Court/10 /8 WP # 11056/2013 [Excise]	

Sl.No.	Name of the file	File number current file	Previous/old volumes if any
	Writ Petition # 10230/13 [Excise] filed by M/s.Tamara real Estate Holding & Development (Pvt) Ltd.,	CS-Lgl/Court/10 /9 WP # 10230/13 [Excise]	
	Writ Petition # 15674/2013 filed by Sri.B.Munegowda, holder of CL-9 License.	CS-Lgl/Court./10/10 WP # 15674/2013	
	1) Sri.K.G.Manjapa OS # 824/14 2) Sri.S.R.Parashurama OS # 825/14 3) Sri.Nagaraja.V OS # 826 /14 4) Sri.Ashwathanarayana OS # 856/ 14	CS/Lgl/Court/10/11	
	Complaint – No.185/14 consumer redressel forum Sri.Naveen Chander Reddy M/s. Sangeetha House of Wines V/s Branch Manager, ING-Vysya Bank	CS/Lgl/Court/10/12	
	OS No. 093330/2014 filed by M/s. NSL Sugars, Vs, KSBCL	CS/Lgl/Court/10/13	
	Writ Petition Nos. 16764-16797 / 2014 filed by Sri.M.Krishnappa & Others AND Writ Petition Nos. 17568-17570 filed by Sri. Keshava & Others Vs. KSBCL	CS/Lgl/Court/10/14	
	Writ Petition Nos. 23978/2014 (GM-CPC) filed by M/s. Tilaknagar Industries Limited and M/s Anupama Wines Distributors	CS/Lgl/Court/10/15	
	Writ Petition Nos. 48030 / 48041 2014 (GM-CPC) filed by M/s. United Spirits Limited Vs. KSBCL	CS/Lgl/Court/10/16	
	OS No. 872/2014 filed by M/s. NSL Sugars, Vs, KSBCL	CS/Lgl/Court/10/17	
	WP No.22969-22999 filed by Sri.D.v.Raghunatha and 30 others vs KSBCL	CS/Lgl/court/10/18	
	WP No.26459/2015 filed by Sri.O.M.Lingappa, MD, M/s.LIN Chemical Industries Private Limited	CS/Lgl/Court/10/19	

Sl.No.	Name of the file	File number current file	Previous/old volumes if any
	WP No.33195/2016 M/s.Pernod Ricard India Private Limited	CS/Lgl/Court/10/20	
	WP No.9571/2017 M/s.Shree Renuka Sugars Limited, Bengaluru	CS/Lgl/Court/10/21	
	WP No.19604/2017 M/s.Khoday R.C.A.Industries,	CS/Lgl/Court/10/22	
	Writ Petition No.12497/2017 (Excise) Sri.A.Naveen Chandra Naik	CS/Lgl/Court/10/23	
11	Legal- Advisor appointment	CS-Lgl/Adv/11	Vol-I & II
12	Legal - Compliance Reports	CS-Comp/12 VOL-III	Vol-I & II
13	Disclosure of interest by Directors	CS-Dis-int/13	
14	Government file	CS-Govt/14 Vol-III	Vol-I & II
15	Circular Resolution	CS-Cir-Res/15 VOL-III	Vol-I & Vol-II
16	Annual Reports	CS-AR/16[2016-17]	CS-AR/16[2012-13], [2013-14] [2014-15] & [2015-16]
17	Ministry of Corporate Affairs	CS-MCA/17 [2016 to 17] Vol- 1X	2003-10 Vol-I, Vol-II, Vol-III Vol-IV.Vol-V, Vol-VI, Vol-VII, Vol-VIII
18	General File	CS-Gen/18 VOL-V	VOL-I, Vol-II, Vol-III & Vol-IV
19	Director Sitting Fees	CS- Sit fee/19	
20	Office Order / Circulars	CS-OR-CIR/20 VOL-IV	VOL-I, II & III
21	Delegation of Powers to	CS-Del/21	
22	ISO	CS-ISO/22 VOL-II	VOL-I
23	TA/DA for Directors	CS-TA-DA/23	
24	MOU between KSBCL & GoK	CS-MOU/24	
25	Confirmation of Board Meeting	CS-CBM/25	
26	Copies of Annual Return	CS-Ann-Rtn/26 VOL-II	VOL-I
27	Procurement of Stamps	CS-Stamps/27	
28	Licence	CS-LIC/28	
29	Follow up action of Board / ATR	CS-ATR/29	
30	Convening of Board Meeting	CS-BM/30	
31	Trade Mark Registration	CS-Trademark/31	

32	KTPP ACT	CS-KTPP/32	
33	Common Seal of the Company	CS-Seal/33	

Sl.No.	Name of the file	File number current file	Previous/old volumes if any
34	Incorporation of the Company	CS-Inc/34	
35	Award	CS-Award/35	
36	Memorandum and Articles of Association	CS-M&AoA/36	
37	Corporation LOGO	CS-LOGO/37	
38	Board Minutes / Audit committee Meetings and CSR Committee Meeting – Serial	CS-Minutes VOL-IV CS-Minutes (66 onwards)	CS-Minutes VOL-I (01 to 20) CS-Minutes VOL- II (21 to 50) CS-Minutes VOL-III (51 to 65) ACM VOL-1 (01 to 8) CSR VOL-1 (01 to 06)
39	Website- Amendment	CS-Web/39	
40	Grievance Redressel System	CS/GRS/40	
41	Corporate Social Responsibility	CS/CSR/41	
42	Technical Advisory Committee Meeting	CS/TAC/42- VOI-II	VOI-I
43	Professional Training Programme	CS/TRG/43	
44	KAIC Closure process	CS/KAIC/44	
45	Customer Complaint Register ISO	CS/CR/45	
46	Can Bank Factors Limited	-	CS/CBFL/46
47	Inspection file	CS/INS/47	

Radhakrishna.B
Company Secretary

**LIST OF REGISTERS/ DOCUMENTS MAINTAINED BY COMPANY SECRETARY
DEPARTMENT AS ON 31.03.2018**

Sl.No.	Name of the file	File number current file	Previous/old volumes if any
01	Copies of the Memorandum and Articles of Association		
02	Copies of the Annual Reports from inception of the Company i.e. 2003-04 onwards		
03	Copies of the Annual Returns filed with MCA from inception of the Company i.e 2003-04 onwards		
04	Copies of the Returns filed with Government under RTI Act 2005		
05	Register of Directors and Secretary – Sec 303		
06	Register of Contracts – Sec 299		
07	Register of Charges – Sec 130		
08	Register of Members		
09	Transfer of Shares Register		
10	RTI Register		
11	Attendance Register [Board Meetings, Audit Committee Meeting, CSR Committee Meeting]	CS/QR/6 From 04.06.2003	
12	Attendance Register [Annual General Meeting]	CS/QR/7 From 02.06.2003	
13	Corrective / Preventive Register	QF/0830/0852/0853	
14	Compliant Register	QF/0821/02	

**Radhakrishna.B
Company Secretary**