

# **User Manual - Retailer**

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## 1 Login Page –Existing Retailer

- Login Link will be provided in KSBCL website for existing retailer.
- Login using the below credentials  
**UserName:** Retailer Code  
**Password:** PAN NO
- In first login retailer will be promoted to change the password.



The screenshot shows the login interface for KSBCL. At the top, the KSBCL logo is displayed above the text "KARNATAKA STATE BEVERAGES CORPORATION LIMITED". Below this is a white login box with the following elements:

- Login** header
- Username \*** label above a text input field.
- Password \*** label above a password input field with a toggle icon.
- A strength indicator showing "X0q7x" in a box, with a larger "X0q7x" and a strength icon to its right.
- A blue **Login** button.
- Links for **Forgot Password?** and **Retailer Registration** below the button.

Enter the username

Enter the Password

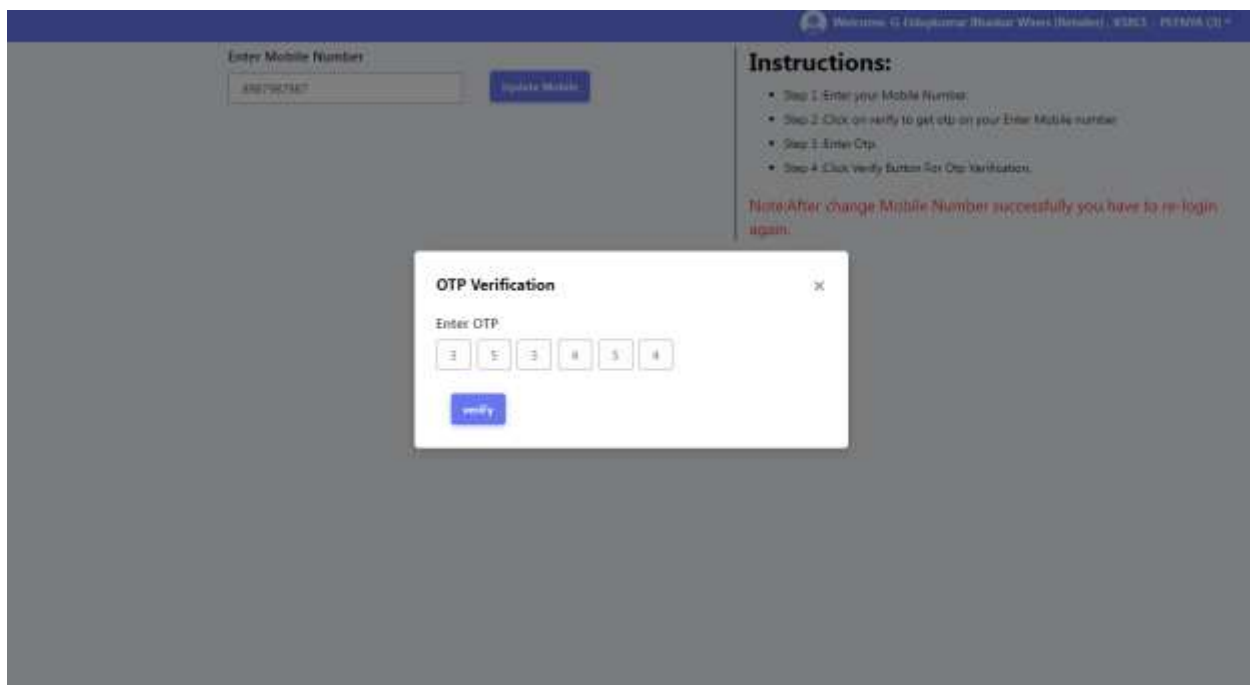
Click on Login button to login

If existing retailer don't have mobile number, then below screen will be displayed



Enter your mobile number

Click on update mobile number, retailer will get OTP in the entered mobile number



Enter the OTP

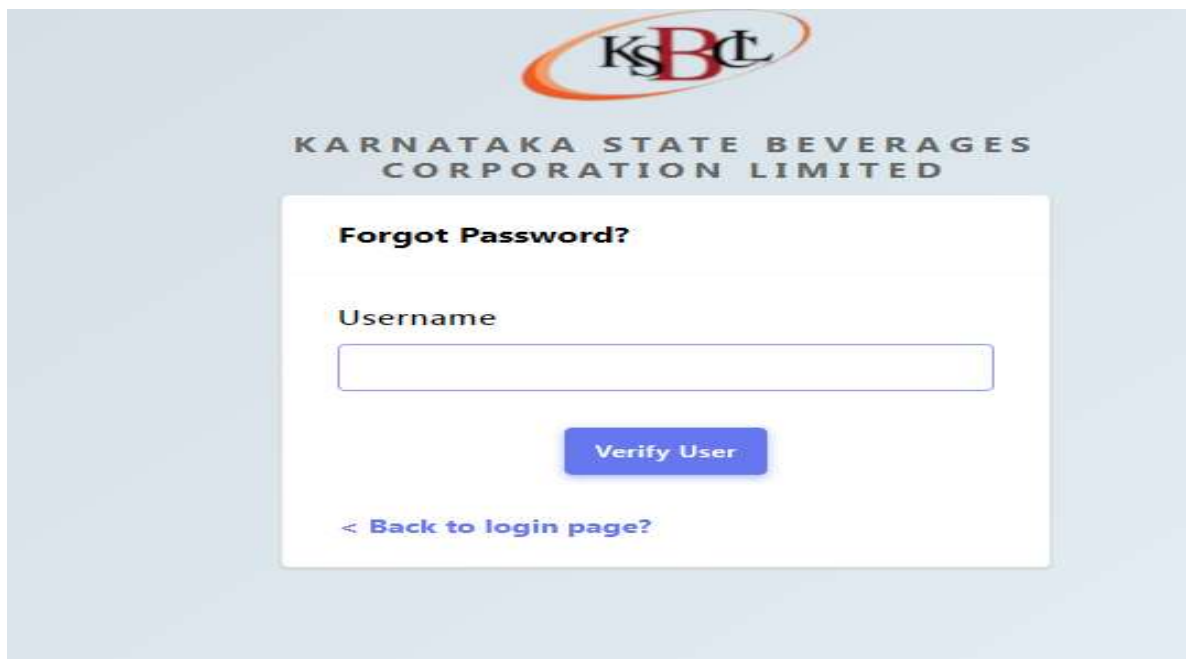
Click on Verify to confirm

## Forgot Password



The image shows the login page for Karnataka State Beverages Corporation Limited. At the top is the KSBC logo and the company name. Below is a 'Login' form with fields for 'Username' and 'Password'. The password field has a strength indicator showing 'X0q7x' and a visibility toggle. A blue 'Login' button is at the bottom of the form. Below the button are links for 'Forgot Password?' and 'Retailer Registration'.

Click on forgot password to create a password when user couldn't recall the current password.



The image shows the 'Forgot Password?' page. It features the KSBC logo and company name at the top. Below is a form titled 'Forgot Password?' with a 'Username' field. A blue 'Verify User' button is centered below the field. At the bottom left, there is a link: '< Back to login page?'.

Enter the username

Click on Verify User



**KARNATAKA STATE BEVERAGES CORPORATION LIMITED**

**Forgot Password?**

**Username**

**Enter OTP**

[Verify](#) [Resend OTP](#)

[< Back to login page?](#)

Enter the OTP sent to the registered number



**KARNATAKA STATE BEVERAGES  
CORPORATION LIMITED**

**Forgot Password?**

Username

13058

Enter OTP

085428

Enter New Password

Re-Enter New Password

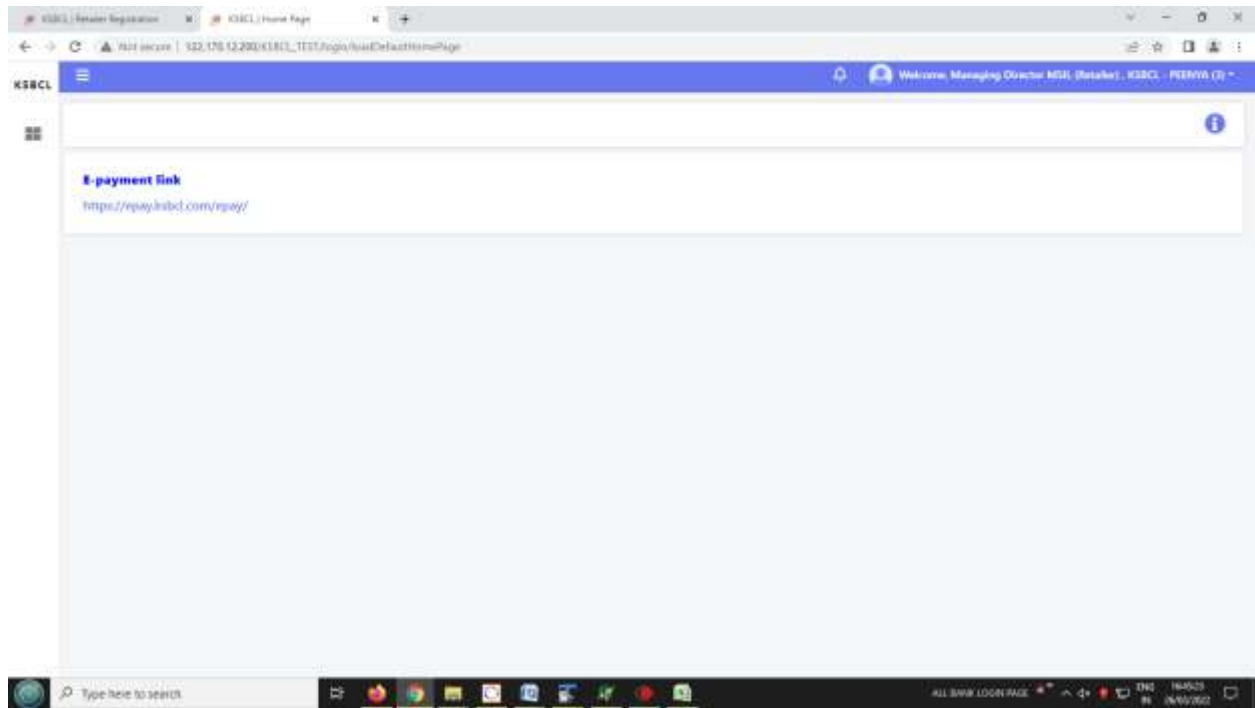
**Change Password**

[< Back to login page?](#)

Enter the New password and

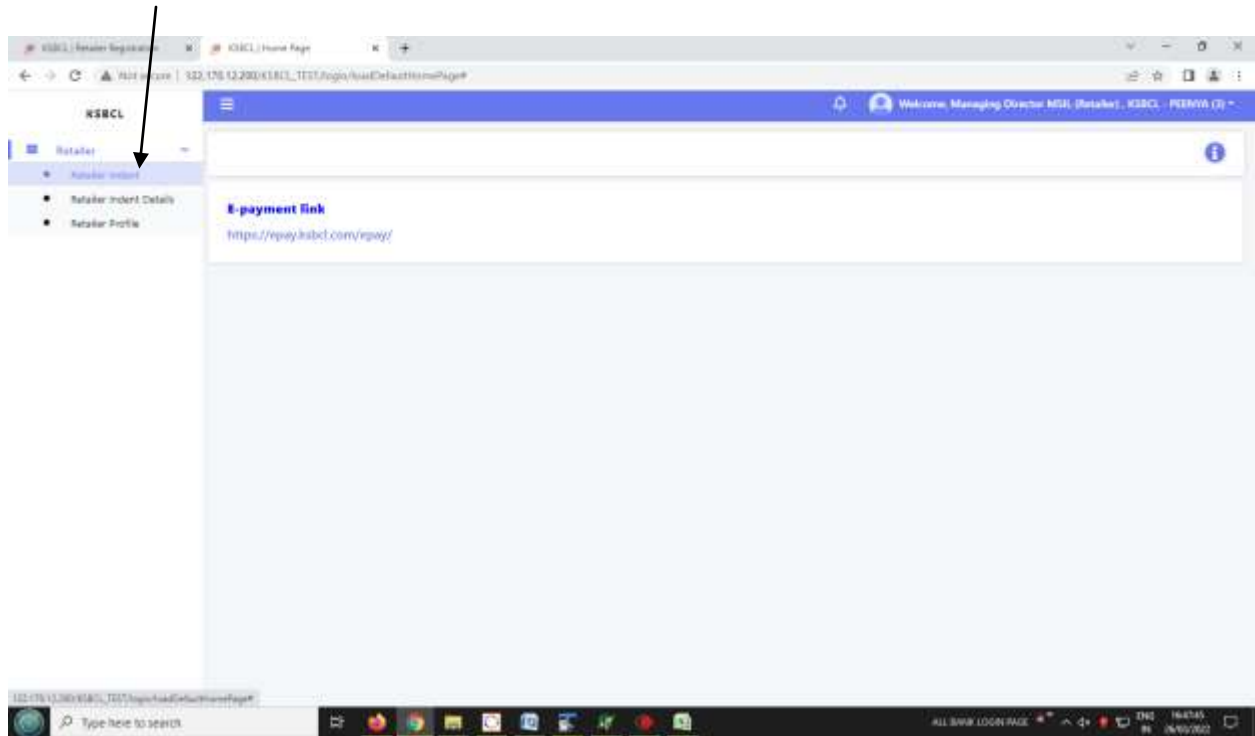
Re-enter the password and click on change password to change the password

- E-Payment Link will be provided in the dashboard

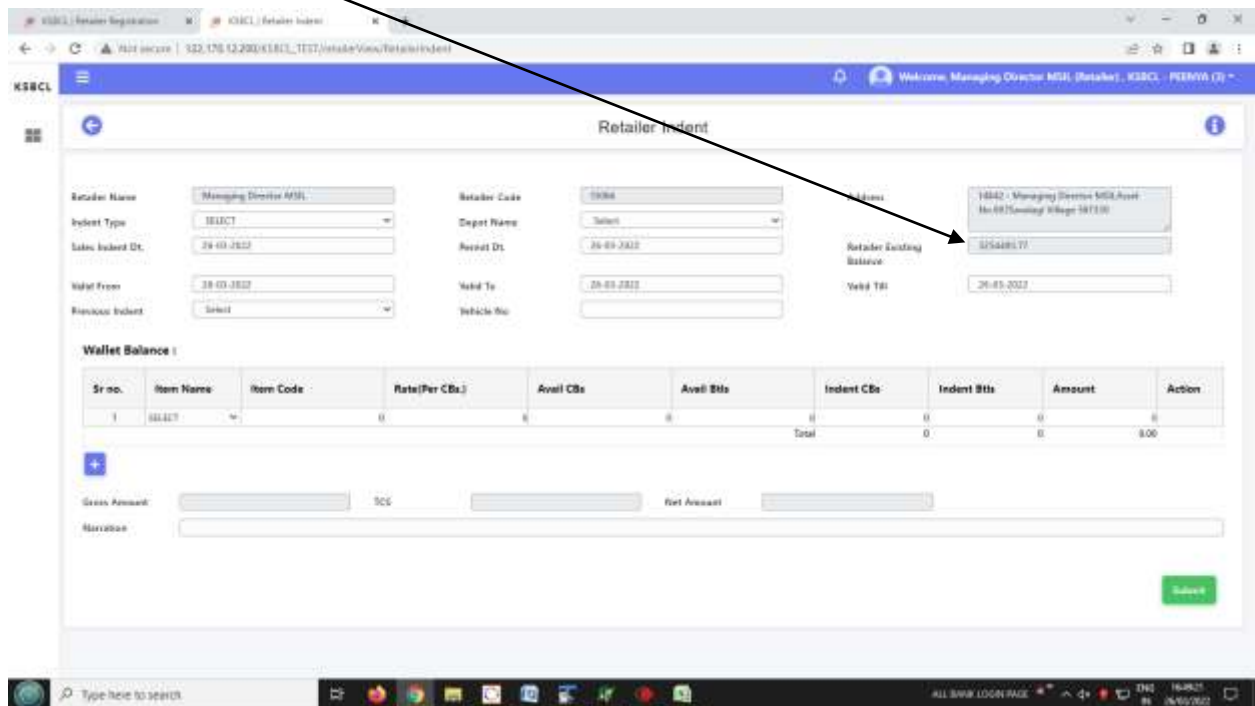




Select Retailer Indent from the menu as shown below



Wallet Balance information will be displayed



Select Indent type

The screenshot shows the 'Retailer Indent' form in a web browser. The 'Indent Type' dropdown menu is open, showing options: 'Regular Indent', 'Overdue Item Indent', 'Only Item Indent', and 'Only Wine Indent'. The 'Regular Indent' option is selected. Other fields include Retailer Name (Managing Director MSB), Retailer Code (1004), Dept Name (Sales), Retailer Existing Balance (254481.77), and Valid To (26-03-2022).

Sr no.	Item Name	Item Code	Rate(Per Cb.)	Avail Cbs	Avail Bts	Indent Cbs	Indent Bts	Amount	Action
1	SELECT		0	0	0	0	0	0	0.00
Total									0.00

Select the Item name, Click on (+) symbol to add more than one item

The screenshot shows the 'Retailer Indent' form with three items added to the table. A red note at the top states: 'Note: The Web-Indent Window is open for 25/03/2022 from 09:00 AM to 09:00 PM'. The 'Wallet Balance' is 237460.41. The 'Submit' button at the bottom right is circled in red.

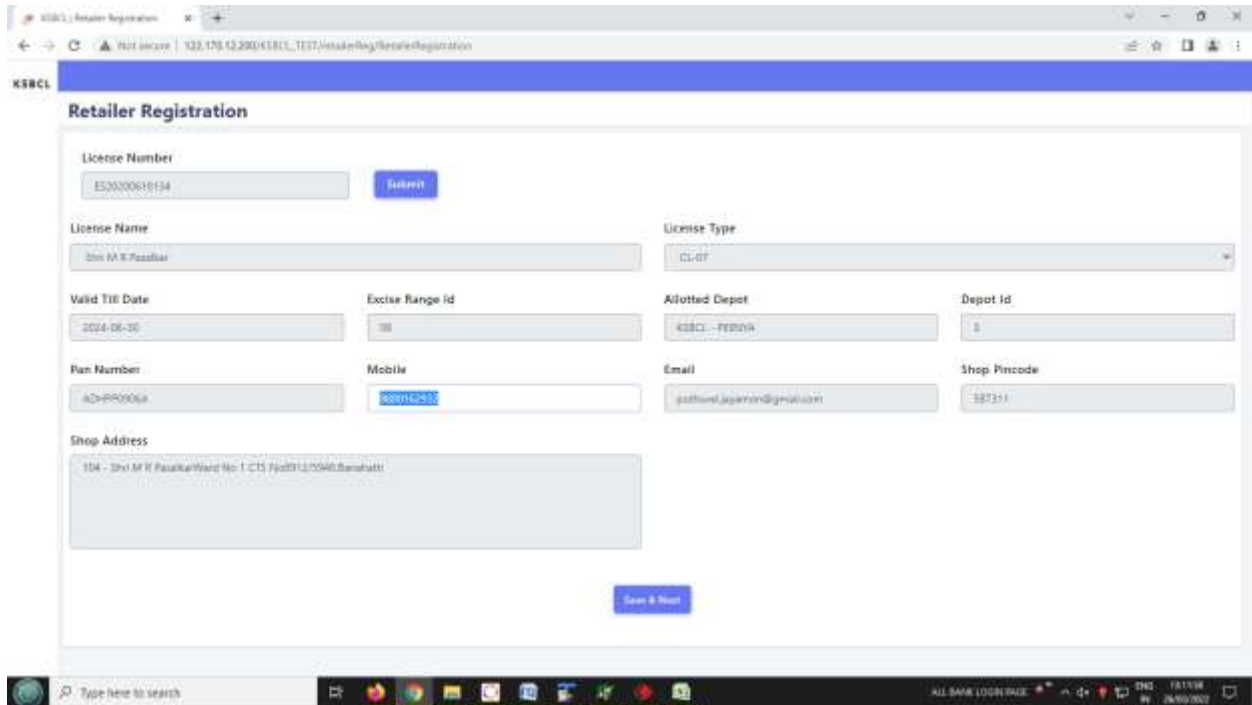
Sr no.	Item Name	Item Code	Rate(Per Cb.)	Avail Cbs	Avail Bts	Indent Cbs	Indent Bts	Amount	Action
1	6 Bulter Whisky (75ML)(7519)	0190100102	7974	100	20	11	10	8964.81	
2	7 Black Stone C&N 200ML(20Cans)(2054)	02540951511	2385.7	100	20	38	4	22857.00	
3	8 Fine Stone Blend of Indian Whisky Anal Maltz (75MLx24Bt)(2028)	01260301102	8897	100	20	1	1	4709.88	
Total									118460.71

Click on **submit** button to generate the indent

## 2 Retailer Registration

Link will be provided in KSBCL website for retailer to register.

Retailer has to enter the License number to register, data will be auto filled only mobile number is editable and it can be changed before saving the data.

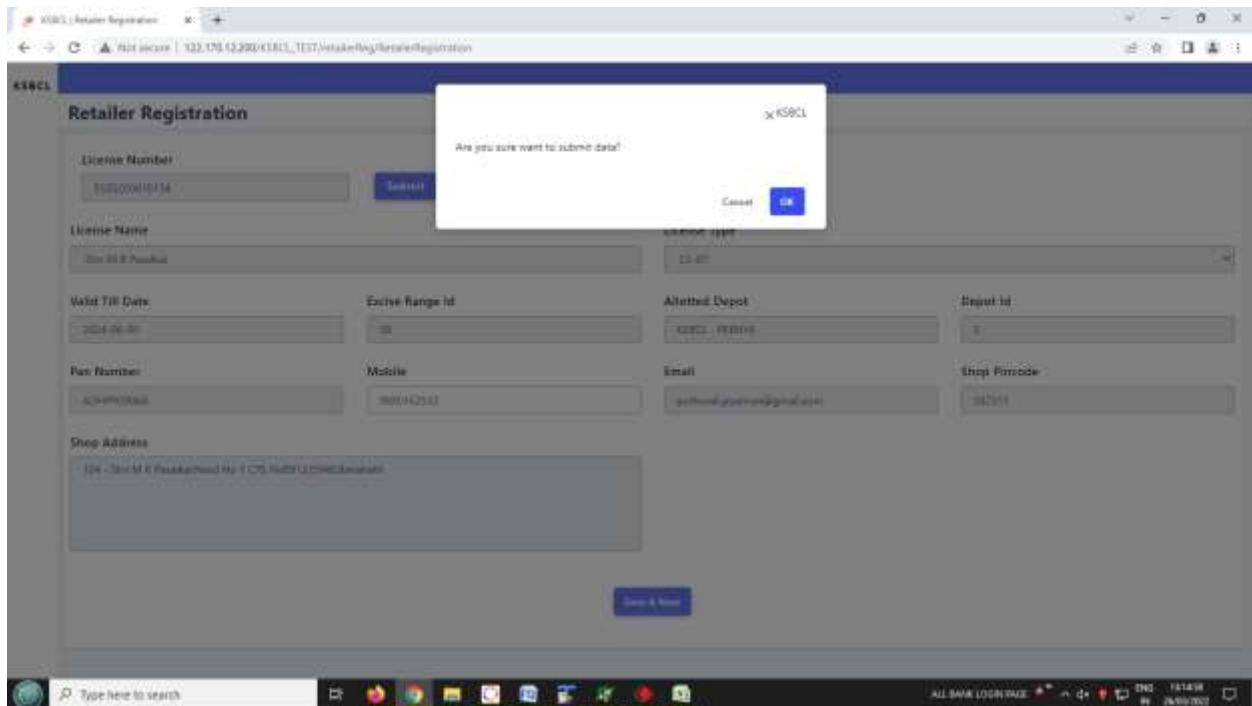


The screenshot shows a web browser window with the URL [132.178.13.200/KSBCL\\_TEST/IntakeReg/RetailerRegistration](http://132.178.13.200/KSBCL_TEST/IntakeReg/RetailerRegistration). The page title is "Retailer Registration". The form contains the following fields:

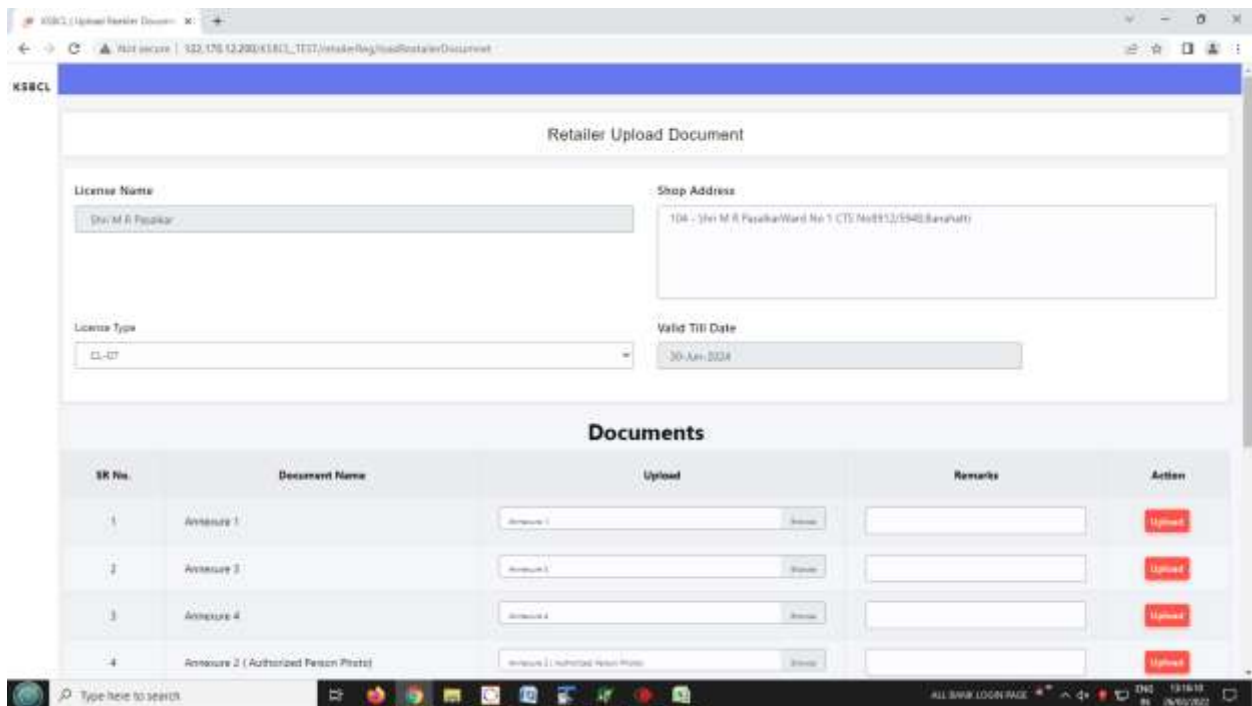
- License Number:** Input field with value "E520200610134" and a "Submit" button.
- License Name:** Input field with value "Shri M R Pasalker".
- License Type:** Dropdown menu with value "CL-07".
- Valid Till Date:** Input field with value "2024-06-30".
- Excise Range Id:** Input field with value "00".
- Allotted Depot:** Input field with value "KSBCL-PENON".
- Depot Id:** Input field with value "1".
- Pan Number:** Input field with value "A2NPR0006A".
- Mobile:** Input field with value "8289152532".
- Email:** Input field with value "gathumel.jayaram@gsal.com".
- Shop Pincode:** Input field with value "587311".
- Shop Address:** Text area with value "104 - Shri M R Pasalker Ward No: 1 C13 (joddu) 0540, Banaratti".

A "Save & Next" button is located at the bottom right of the form.

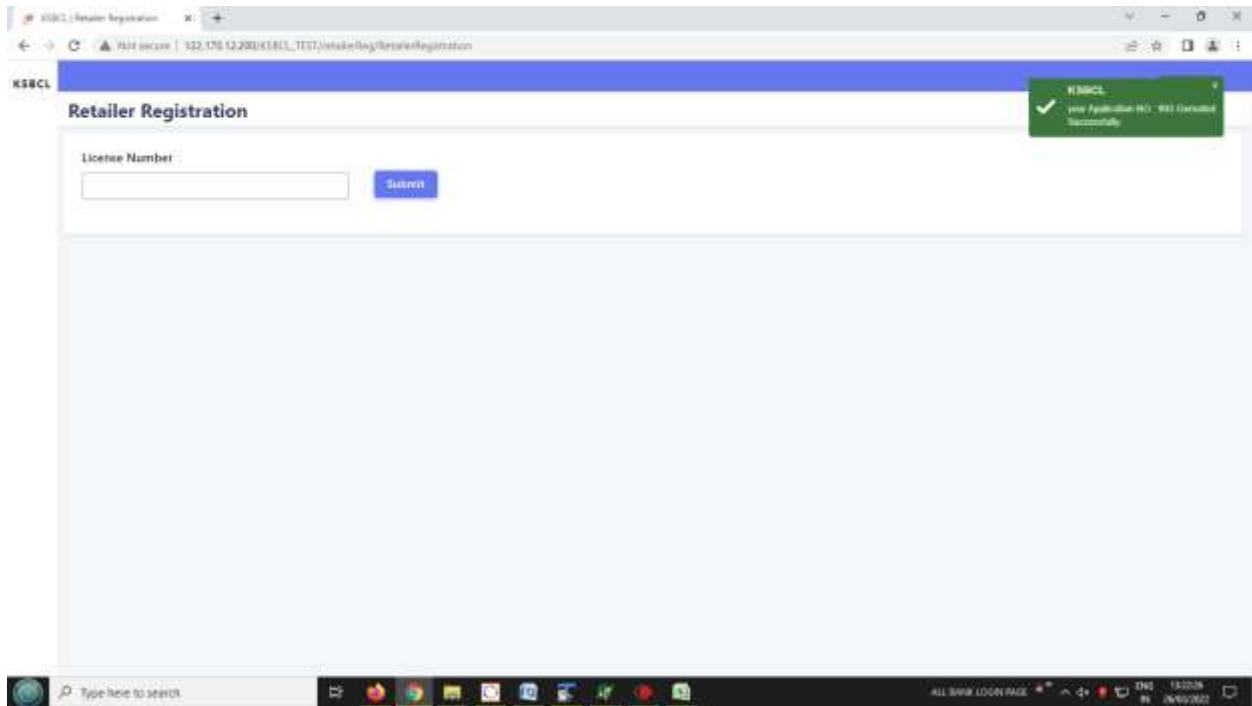
System will ask for confirmation



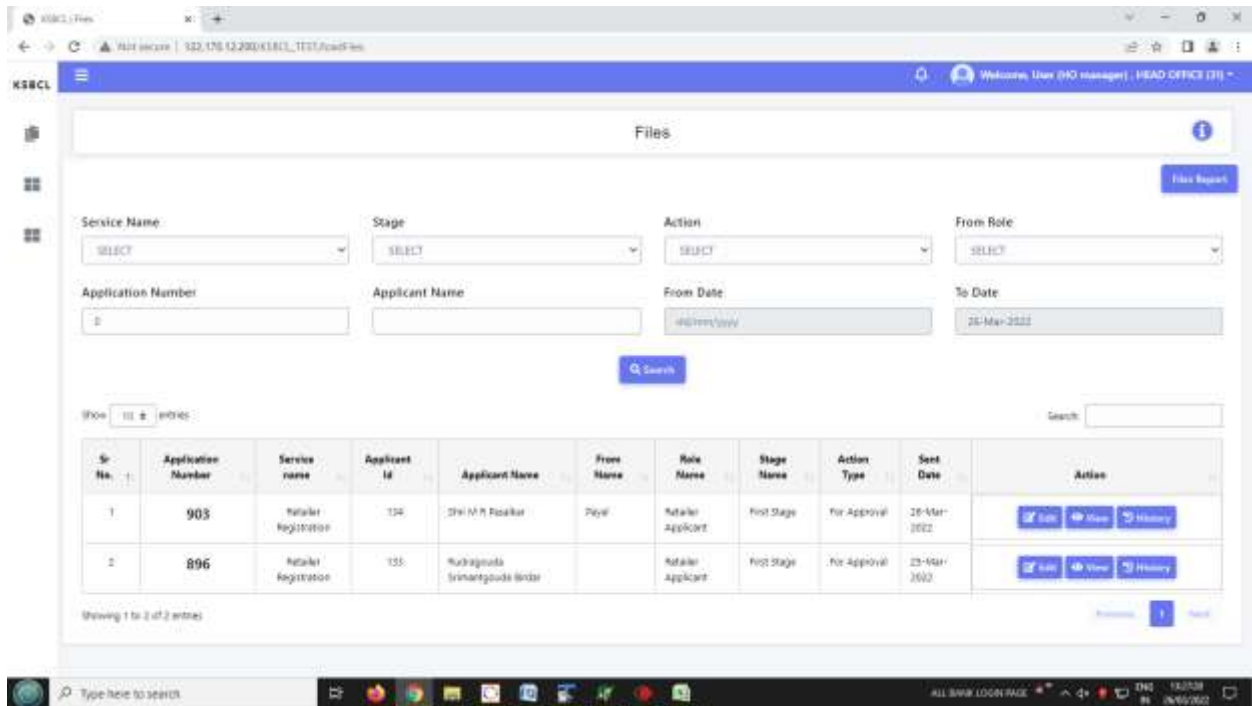
Here all listed documents have to be mandatorily uploaded, only after that submit button will be displayed.



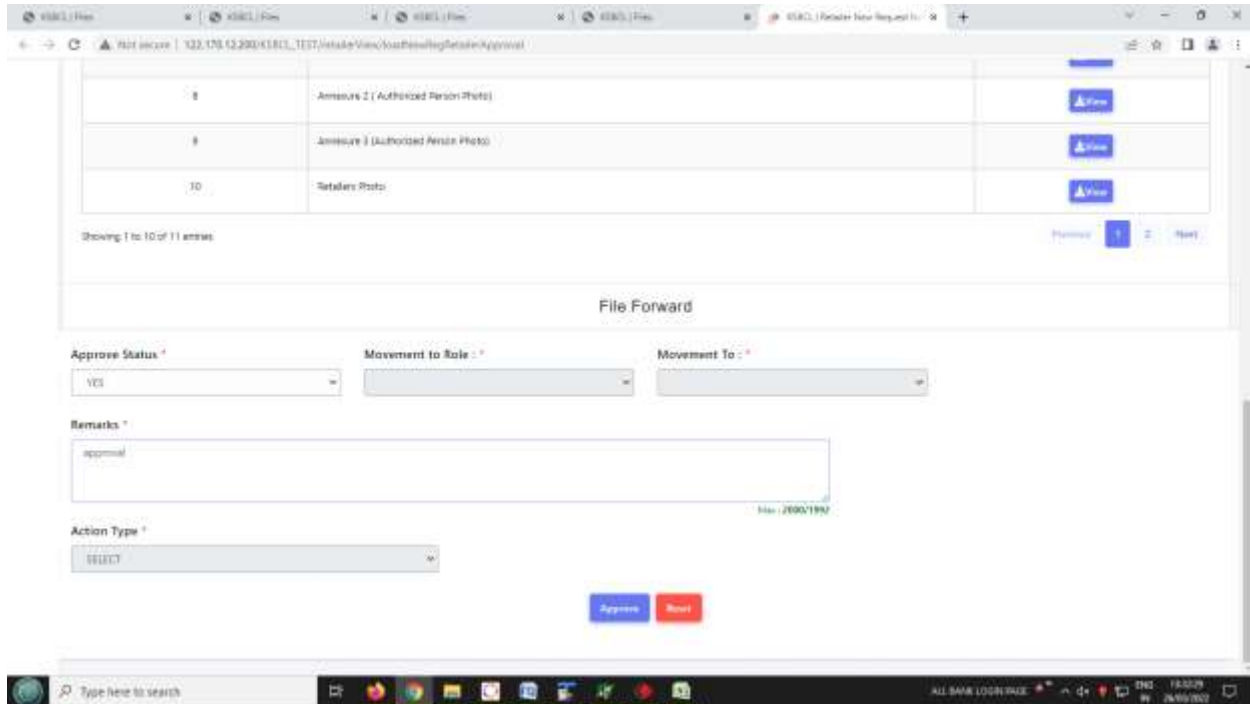
After submit confirmation screen is displayed.



Applied retailer registration request is available in Manager (Operation) Login.

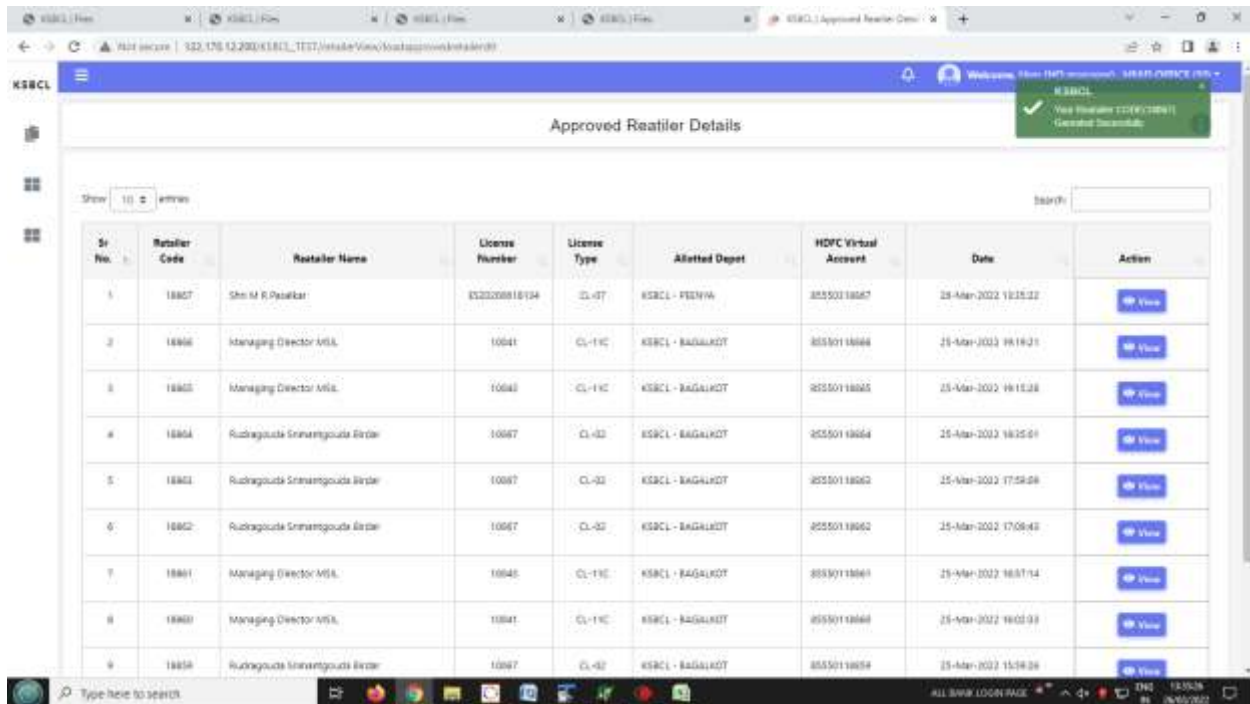


Manager can view or edit the registration request and he reject or approve the request, if request is rejected the SMS is sent to retailer specifying the reason for rejection.



Approved retailer registration is listed as shown below along with code created.

From this point HDFC and ICICI virtual account creation list sent to respective bank.





KSBC | Home | KSBC | Retailer Indent

192.178.13.200/KSBC\_TEST/indentView/RetailerIndent

Welcome, Managing Director MGR, (Retailer), KSBC, PBRWA (3)

### Retailer Indent

**Note : The Web-Indent Window is open for 27/03/2022 from 09:00 AM to 04:00 PM .**

Retailer Name	Managing Director MGR	Retailer Code	2938	Address	1802 - Managing Director MGR,Post No:097Dwamy Village RT236
Indent Type	Regular Indent	Dept Name	KSBC - REGULAR	Retailer Existing Balance	319099.00
Sales Indent Dt.	24-03-2022	Receipt Dt.	27-03-2022	Valid Thru	27-03-2022
Valid From	26-03-2022	Valid To	27-03-2022	Vehicle No.	
Previous Indent	Select	Vehicle No.			

**Wallet Balance : 2942548.03**

Sr no.	Item Name	Item Code	Rate(Per Cb)	Avail Cb	Avail Btl	Indent Cb	Indent Btl	Amount	Action	
1	Blackburn Highland Single Malt Scotch Whisky 15 years old 50% 700ML eBtl	8442055137	9040.72	00	2	1	0	18081.44		
							<b>Total</b>	<b>6</b>	<b>18081.44</b>	

**+**

Gross Amount	18081.44	TCS	100.40	Net Amount	18181.84
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Narration

**Submit**

Type here to search

ALL SWP LOGIN PAGE 14:02:36 16/03/2022

### 3 Retailer Indent Details

To view retailer indent details

Login as retailer

Select menu Retailer Indent Details

Select the criteria and click on search

**List of Retailer Indent**

Retailer \*  Retailer Code  Dept \*  From Date  To Date   
 Indent Type  Sales Indent No

Sr No	RETAILER CODE	SALES INDENT NO.	INDENT TYPE	PARTY NAME	VALID TO	VALID FROM	PERMIT DT.	Action
1	13058	SNDC00004	Regular Indent	Havdurga Enterprises	14/03/2022	14/03/2022	14/03/2022	<input type="button" value="View"/> <input type="button" value="Indent Reasoning Details"/> Invoice Generated
2	13058	SNDC00005	Regular Indent	Havdurga Enterprises	14/03/2022	14/03/2022	14/03/2022	<input type="button" value="View"/> <input type="button" value="Indent Reasoning Details"/> Invoice Generated
3	13058	SNDC00007	Regular Indent	Havdurga Enterprises	14/03/2022	14/03/2022	14/03/2022	<input type="button" value="View"/> <input type="button" value="Indent Reasoning Details"/> <input type="button" value="Cancel"/>
4	13058	SNDC00008	Regular Indent	Havdurga Enterprises	15/03/2022	15/03/2022	15/03/2022	<input type="button" value="View"/> <input type="button" value="Indent Reasoning Details"/> Invoice Generated
5	13058	SNBAG00006	Regular Indent	Havdurga Enterprises	17/03/2022	17/03/2022	17/03/2022	<input type="button" value="View"/> <input type="button" value="Indent Reasoning Details"/> <input type="button" value="Cancel"/>
6	13058	SNBAG00007	Regular Indent	Havdurga Enterprises	17/03/2022	17/03/2022	17/03/2022	Indent Cancelled
7	13058	SNBAG000017	Regular Indent	Havdurga Enterprises	18/03/2022	18/03/2022	18/03/2022	<input type="button" value="View"/> <input type="button" value="Indent Reasoning Details"/> <input type="button" value="Cancel"/>
8	13058	SNBAG000018	Regular Indent	Havdurga Enterprises	18/03/2022	18/03/2022	18/03/2022	<input type="button" value="View"/> <input type="button" value="Indent Reasoning Details"/> <input type="button" value="Cancel"/>
9	13058	SNBAG000021	Regular Indent	Havdurga Enterprises	18/03/2022	18/03/2022	18/03/2022	<input type="button" value="View"/> <input type="button" value="Indent Reasoning Details"/> <input type="button" value="Cancel"/>
10	13058	SNBAG000014	Regular Indent	Havdurga Enterprises	22/03/2022	22/03/2022	22/03/2022	<input type="button" value="View"/> <input type="button" value="Indent Reasoning Details"/> Invoice Generated
11	13058	SNBAG000018	Regular Indent	Havdurga Enterprises	23/03/2022	23/03/2022	23/03/2022	<input type="button" value="View"/> <input type="button" value="Indent Reasoning Details"/> <input type="button" value="Cancel"/>
12	13058	SNBAG000021	Regular Indent	Havdurga Enterprises	24/03/2022	24/03/2022	24/03/2022	<input type="button" value="View"/> <input type="button" value="Indent Reasoning Details"/> <input type="button" value="Cancel"/>

Click on view button to view the indent details

**View Indent**

Retailer Name  Depot Name  Address   
 Retailer Code  Indent Type   
 Sales Indent No.  Sales Indent Date

Sr No.	Item Name	Item Code	Rate(Per Cbs.)	Avail Cbs	Avail Bts	Indent Cbs	Indent Bts	Amount	Crf Cbs	Crf Bts	Crf Amount
1	T Rivers Vene CAN 300MLx24Cans.(0254)	02940651511	2385.7	100	20	10	0	2385.7	0	0	0
2	Absolut India 750ML(0443)	04430602501	57954.07	101	8	2	10	107938.53	0	0	0
<b>Total</b>						<b>12.00</b>	<b>10.00</b>	<b>131393.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Available Stock  Available Stock TCS  Available Stock Net Amount  Confirm Stock  Confirm Stock TCS  Confirm Stock Net Amount   
 Remarks:



Click on Indent reasoning Details

**List of Retailer Indent**

**Indent Reasoning Detail**

Show  entries Search

Sr No	Indent No.	Item Code	Item Qty	Rate Per Cbx	Available Cbx	Available Btlz	Indented Cbx	Indented Btlz	Indented Amount	Confirmed Cbx	Confirmed Btlz	Confirmed Amount	Probable Cbx	Indent Amount
1	SP18AG000023	99990107701	12	169.7	101	9	48	0	17596.5	0	0	0	0	0
2	SP18AD000023	02540851311	24	2385.7	100	20	20	0	23857	0	0	0	0	0
3	SP18AG000023	94450802101	12	17954.07	101	9	2	20	107559.55	0	0	0	0	0
<b>Total</b>				<b>44296.77</b>	<b>902.00</b>	<b>36.00</b>	<b>67.00</b>	<b>20.00</b>	<b>396754.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Showing 1 to 3 of 3 entries Previous  Next

Close

Click on Cancel button to cancel the indent, if the invoice is generated by the depot then user can't cancel the indent.

## 4 Retailer Profile

Login as Retailer

Select menu Retailer Profile

**Retailer Profile**

Welcome, Navdurga Enterprises (Retailer) | KSBC - BAGALKOT (1) \*

**Navdurga Enterprises**  
13058

**License Details**

License Number	10039
License Name	Navdurga Enterprises
License Type	CL-09
License Expiry Date	2024-06-30
Virtual Account Number(HDFC & ICICI)	8355113058
Range ID	55

**Basic Details**

Pan Number	AAHRN1470C
Mobile	9902012001
Email Id	kambekar1975@gmail.com
Shop Address	10039 - Navdurga EnterprisesProperty No. Sector No-31,Plot no.A, Naranagat
Shop Pincode	587101

**Depot Details**

Depot Code	1
Depot Name	KSBC - BAGALKOT
Depot Address1	KSBC Lajpur Depot

Click on the arrow

Click on the downward icon

**Retailer Profile**

Welcome, Navdurga Enterprises (Retailer) | KSBC - BAGALKOT (1) \*

**Navdurga Enterprises**  
13058

**License Details**

License Number	10039
License Name	Navdurga Enterprises
License Type	CL-09
License Expiry Date	2024-06-30
Virtual Account Number(HDFC & ICICI)	8355113058
Range ID	55

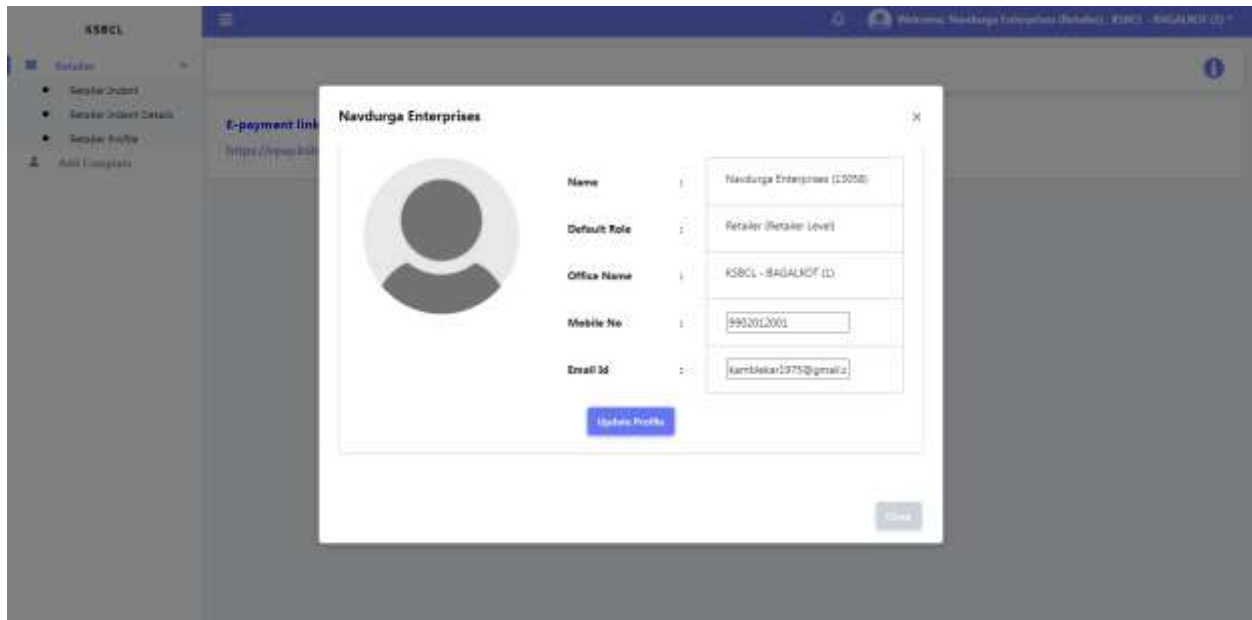
**Navdurga Enterprises**

- 13058
- Retailer
- Your Password is 2 Days old...

[My Profile](#) [Change Password](#) [Logout](#)

Click on the my profile button

Click on My profile button



User can modify the mobile number and email id

Modify the details as required and

Click on Update profile to save the changes

## 5 Retailer Complaint

**KSBCL**

Welcome, 1403 - V-Krishnappa Bharani Bar (Retailer) - KSBCL - DODDABALLAPURA (75)

### Add Complain

Complain Type \*

General

Remarks \*

Save Cancel

S.No.	Complain Type	User Remarks	Complain Date	Status	Reply	Reply Date
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